



Job Title: Shuttle Van Driver for Airline Crews

Office Address:

6000 South Eastern Avenue
STE. 9-E
Las Vegas, NV. 89119

Position Objective:

Shuttle Van Drivers are responsible for transporting Airline Crew Members such as Pilots and Flight Attendants to and from McCarran Airport and Assigned Hotel throughout the Las Vegas Area. Knowledge of the metropolitan area is preferred but not required.

****Valid Driver's License is REQUIRED!****

Shifts: Mornings, Mid-days, and Nights. Huntleigh USA/LAS is a 24/7 operation!

***JOIN OUR TEAM AND EARN A \$500 SUMMER BONUS!
MUST COMPLETE 90 DAY PROBATION!***

Essential duties and responsibilities include, but not limited to:

- Ability to drive a shuttle van following a set schedule and route.
- Must always wear the company uniform.
- Must gain familiarity with their route by studying maps if necessary.
- Must maintain contact with the on-duty dispatcher by radio and keep track of passenger pickups and drop-offs as necessary.
- Load and unload luggage.
- Passengers may have questions, drivers must respond in a polite and friendly manner.

The safety of passengers is the prime responsibility of shuttle drivers. At the beginning and end of their shift, they are to inspect their vehicle to ensure that it is functioning as designed. They must follow all traffic laws and posted speed limits. If they encounter any unsafe conditions, road hazards or accidents, they report the problems to dispatch. If their vehicle develops mechanical difficulties, they document the problems and communicate needed repairs to dispatch. They must ensure that passengers and luggage are safely loaded and unloaded from their vehicles.

Drivers will receive training to cover company procedures, vehicle operation, safety, customer service, COVID-19 requirements, hotels, airport, and local street layouts.

Requirements for this position:

- Must pass a pre-employment drug and alcohol test and random tests throughout the time of employment. DOT does not allow the use of Marijuana.
- Must have a valid Driver's License and clean DMV 3-year record print out
- MUST have reliable transportation to work
- OVERTIME may be required without notice
- Must be a U.S. Citizen or permanent resident or possess a valid work permit.
- Must be at least 18 years of age.
- Huntleigh USA/LAS is a 24/7 operation!

Other preferred qualifications:

- Ability to communicate clearly via radio
- Maintain personal appearance and hygiene
- Ability to work well independently and as a team member
- Have knowledge of the metropolitan area preferred
- Ability to think/work clearly in a fast-paced environment and make decisions while under pressure
- Ability to effectively speak, write, and understand English
- Have a clear and verifiable employment record
- Have the desire and ability to provide outstanding customer service on a continuous basis
- Have a working cell phone

Physical demands:

- Must be able to sit and drive vehicle for a long period of time and be able to stay alert throughout your shift
- Must be able to Lift/Pull/Push up to 50 lbs
- May be subject to performing a Physical Agility testing

Salary:

\$9.75 per hour + TIPS! Averaging to \$13.00+ per hour depending on shift.

(EARN A \$500 SUMMER BONUS!)

Benefits:

Health, Dental, and Vision insurance are available after 90 day probation period.

COVID-19 Procedures:

Company policy requires all employees to wear a mask while working and to adhere to any and all additional safety measures required at the facilities in which we operate.

ABOUT HUNTLEIGH USA CORPORATION:

Established in 1992 provides general and aviation security solutions and services to commercial and private companies. The company offers general security services, such as background checks, event security planning, retail loss prevention, risk analyses, security concept development, security guards/officer services, security surveys and audits, and security system design. It also provides security consultant services; and aviation and other related services, such as access control, aircraft guarding and cleaning, aircraft search, airline crew transportation, baggage security, charter flight screening, janitorial services, passenger screening, pre-board screening, skycap, and wheelchair services.